

Constable Care Safety School Excursion Management Plan



These details are provided in line with the Department of Education's Excursion Policy and Procedures. For any additional information please contact us on 9272 0000.

1. Educational Purpose of the Excursion

The Constable Care Safety School aims to provide primary school students with the opportunity to learn about travel safety in a fun, engaging and realistic environment. Based on the best-practice education principals of learning through play and simulation, primary school children will practice pedestrian, bike and public transport safety skills that link to the WA Curriculum. Details of direct curriculum links can be found in the [Teacher Information Booklet](#).

Using augmented reality risk situations viewed with iPad Minis (supplied) in the physical environment, students make decisions about what to do to solve the safety problems presented. During the excursion students will have the opportunity to explore the real-life to scale environment of Perth streets as both a pedestrian and cyclist (bikes and helmets supplied).

2. Students' Capacity

The Constable Care Safety School is a universal access environment catering for all abilities. The learning experiences are adaptable to suit students in Pre-Primary to Year 6. Please advise if you have any students with special needs or requirements so we can cater for them and maximise their experience.

Students will experience the Safety School as pedestrians and cyclists. Bicycles fitted with training wheels will be available as well as scooters as alternatives to two-wheel bikes. Students will be provided with a bicycle suitable to their size along with an approved helmet.

The Safety School is an outdoor learning environment. Some shade and sunscreen are provided, participants are requested to bring hats, and raincoats are suggested if rain is forecast.

3. Supervisory Team

All adults accompanying students are encouraged to be active participants in the experience. Teachers and class helpers will be required to assist small groups of students with the pedestrian and cycling experiences. This includes assisting with the augmented reality safety scenario app and a role at a road sign or signal, such as a stop sign or railway crossing, to assist with key messages for students and stamping cyclist passports as students move through the environment.

We recommend a minimum of one adult per 10 students for all student groups with a minimum of four adults required to attend. Schools are welcome and encouraged to bring additional adults. We do not have a limit on the number of adults school bring on their excursion.

The Safety School is staffed by a Coordinator and Presenter facilitating the excursion along with volunteers to assist with experiences.

4. Supervision Strategies

All Constable Care staff and volunteers have National Police Certificates and Working with Children Checks. The Safety School is an enclosed environment not accessible to the general public.

The Safety School consists of a classroom space and an enclosed outdoor area. All adults attending are encouraged to be active participants and will be offered roles to assist students as they explore the Safety School as cyclists and pedestrians. Safety School staff and volunteers will be roaming to assist with the learning experiences. Schools are encouraged to bring additional adults to assist students with the experiences. There is no limit on the number of adults attending with a school group however we recommend a minimum of four adults with each excursion group.

Teachers are responsible for upholding the Department of Education and school supervision and behaviour policies at all times.

5. Identifying excursion participants

The Safety School experience is designed for students in Pre-Primary to Year 6. The Safety School is only open to one school group at a time and is a confined, secure area. The general public are not able to attend during school bookings.

6. Communication strategy

The Safety School is a confined, secure area. A bell will sound when it is time for participants to return to the classroom for further instructions, to change activities or in the event of an emergency.

7. Briefing students and supervisors

On arrival all students and supervisors will assemble in the Safety School classroom where the learning experiences will be outlined. All participants will return to the classroom throughout the session to change over equipment and receive further information/instruction.

It is expected that teachers will maintain the overall behaviour of students during the excursion.

8. Transport arrangements

Transport to the Constable Care Safety School is to be arranged by the school.

The Safety School is located just 600 metres from Maylands Railway Station. The [Transperth Education team](#) can assist with public transport arrangements should groups wish to travel by train for part or all of the journey.

For schools travelling by private bus, coach parking is available off Peninsula Road on the grounds of the School of Instrumental Music. Please view the [***transport maps***](#) for directions.

9. Venue/site for excursion

Constable Care Safety School
48 Sixth Ave, Maylands
Ph: 9272 0000
safetyschool@cccsf.org.au

Entry and bus parking is off Peninsula Rd.

The learning environment is primarily outdoors. Students must bring a hat and come with sunscreen applied during the months August to May inclusive. Sunscreen for reapplying is supplied. Wet weather gear such as raincoats is recommended if rain is forecast.

10. External providers

All Constable Care staff and volunteers have a National Police Certificate and Working with Children Check.

11. Insurance cover

The Constable Care Child Safety Foundation holds a \$20 million Public Liability Insurance policy. The [Certificate of Currency](#) is available on our website www.ccsafetyschool.org.au

12. Students who are billeted

Not applicable

13. Emergency response planning

The Safety School has evacuation procedures in place. In the event of an emergency all participants are to follow the directions of the Safety School staff. The Safety School Coordinator has first aid training and all staff and volunteers are familiar with evacuation procedures. The Safety School is fitted with emergency exit signs, smoke detectors, fire extinguishers and a first aid kit.

Please bring any medication your students may require such as EpiPen and asthma puffers.

14. Detailed cost of excursion

Each excursion session can cater for up to 60 students and additional accompanying adults. Each session attracts a flat fee of \$590 (ex GST, current price at May 2019) regardless of actual student numbers. The fee is payable by credit card only at the time of booking using the online booking form. A tax invoice and booking confirmation is automatically emailed immediately upon successful booking and payment received.

15. Information to parents for their consent

[For completion by schools]